



## **Columbia School District**

**613 Wildcat Way  
Columbia, MS 39429**

The Columbia School District is seeking highly qualified applicants for the position of:

### **Director of Special Services**

#### **Qualifications:**

1. Endorsement in Special Education
2. Minimum of valid Mississippi AA educator license in Administration
3. Minimum of three years of experience as a school administrator preferred
4. Documented track record of academic success as a teacher

**Reports To:** Superintendent

**Supervises:** Special Education Teachers, Teacher Assistants, and Office Personnel

**Job Goal:** The Director of Special Services has overall administrative and supervisory responsibility for the special education program in the district.

**Performance Responsibilities:** Responsibilities of performance are outlined in the job description for this position.

#### **Terms of Employment:**

1. 12-month employment
2. Salary to be established by the Board

#### **Evaluation:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of certified personnel.

#### **Application Process:**

Complete an application, which must include an attached résumé and a valid Mississippi Educator License with the proper endorsement, on the Columbia School District website:

[www.columbiaschools.org](http://www.columbiaschools.org)