



Hattiesburg Public Schools

301 Mamie Street
Hattiesburg, MS 39401
Phone: 601-582-5078
Fax: 601-583-7339

CHIEF FINANCIAL OFFICER JOB ANNOUNCEMENT

QUALIFICATIONS:

1. Must either hold or be eligible to acquire a license as a School Business Administrator in accordance with State Board Policy Chapter 71, rule 71.2
2. Master's Degree in accounting or business administration preferred
3. Five years of successful accounting experience with multi-million-dollar accounts
4. Proficient in the use of computer technology for accounting and other budget administration tasks
5. Extensive knowledge of the principles, methods, techniques, practices, and mandated accounting system of budget administration and budget planning operations for Mississippi school districts
6. Understand and be able to articulate the basic principles of fund/governmental accounting
7. Ability to plan, assign, and direct a staff
8. Ability to communicate effectively with supervisors, the school board, department heads, city officials, and other school employees and lay persons, both verbal and written

SUPERVISES: Departmental and other staff as assigned

REPORTS TO: The Superintendent, for limited purposes, to the Assistant Superintendent

JOB GOAL: To support and enhance the educational mission of the school district through careful planning, sound fiscal management and effective budget administration (following proper procedures, meeting deadlines, leaving clear audits, balancing accounts, etc.)

Hattiesburg Public School District
Department of Human Resources

Apply online @ <https://www.applitrack.com/hattiesburg/onlineapp/>
Job Descriptions and Qualifications are listed within each job posting.

An Equal Opportunity Employer