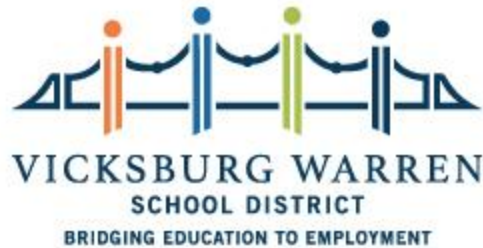


Dr. Toriano Holloway
Superintendent

Dr. Cedric Magee
Deputy Superintendent

Eric Green
Associate Superintendent



VWSD Board of Trustees

District 1 - Bryan Pratt
District 2 - Alonzo Stevens
District 3 - James Stirgus, Jr.
District 4 - Kimble Slaton
District 5 - Joe Loviza

TITLE: Director of Child Nutrition
REPORTS TO: Associate Superintendent

JOB GOAL: The District Child Nutrition Director will oversee all aspects of the district Child Nutrition Program (CNP) operation.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Establishes quality standards for the presentation and service of food.
- Implements a district-wide customer service driven philosophy that focuses on value and satisfaction.
- Establishes procedures to ensure that food is prepared and served in a sanitary and safe environment.
- Develops and integrates employee safety regulations into all phases of the school food service operation.
- Establishes procedures and policies for risk management.
- Establishes measurable financial objectives and goals for the CNP.
- Manages the CNP using appropriate financial management techniques.
- Implements efficient management techniques to ensure all records and supporting documentation are maintained in accordance with local, state, and federal laws.
- Develops procedures to ensure the food production system provides safe nutritious food of high quality.
- Ensures operational procedures for efficient and effective food production and distribution.
- Implements a cost-effective procurement system.
- Develops purchasing guidelines to ensure purchased food and supplies reflect product knowledge, customer preferences, district needs, policies, and nutrition objectives.
- Establishes standards for receiving, storing, and inventorying food and non-food supplies based on sound principles of management.
- Ensures CNP compliance with all local, state, and federal laws, regulations, and policies.
- Provides technical assistance and training for school foodservice personnel, school administrators, and other school support staff.

Full job description and duties can be found at www.vwsd.org

Qualified applicants should apply online at www.vwsd.org

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