

APPLICATION TO PURCHASE VEHICLES OTHER THAN SCHOOL BUSES

The school board of the \_\_\_\_\_ School District on \_\_\_\_\_ (date) approved the purchase of the vehicle(s) listed below and requests approval from the Mississippi Department of Education.

NOTE: ONLY VEHICLES WITH IDENTICAL DESCRIPTIONS SHALL BE SUBMITTED ON THE SAME FORM

- 1. Number to be purchased \_\_\_\_\_
- 2. Type of vehicle \_\_\_\_\_ New  Used
- 3. Make \_\_\_\_\_ Model \_\_\_\_\_
- 4. Total cost per vehicle \$ \_\_\_\_\_
- 5. Indicate the primary use(s) for this/these vehicle(s):

- Pupil Transportation Service Vehicle
- General Maintenance Service Vehicle
- Faculty, Staff, Administrative Travel
- Driver Education
- Other (List) \_\_\_\_\_

Method of Payment: Cash  Loan\*   
 \*If a loan, under what authority or how will the district repay the loan? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I certify that the purchase of this vehicle complies with current general purchase laws and that this vehicle will be properly identified as required by Miss Code Ann. § 25-1-87.

APPROVED BY: (Signature School Superintendent) \_\_\_\_\_ Date \_\_\_\_\_

Based on information contained within, the local school board is authorized to order, to take delivery of, and pay for the vehicle(s) listed above. It is the sole responsibility of the local school board to comply with all general purchase laws. In addition, the Mississippi Department of Education shall not approve the purchase of vehicles other than school buses to be used for the transportation of students to and from school or related events.

(Pupil Transportation Administrator, Mississippi Department of Education) \_\_\_\_\_ Date \_\_\_\_\_