MISSISSIPPI DEPARTMENT OF EDUCATION
Ensuring a bright future for every child

SCHOOL BUS PRE-TRIP INSPECTION RECORD

DATES: FROM_____ to _____ BUS NO._____ SCHOOL DISTRICT:_____

CODE: OK - MARK (X) **Defective – MARK (0) AND REPORT IT TO THE TRANSPORTATION DEPARTMENT**

INSPECTION DAY	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
A. Check Front of the bus:																									
1. Check for leaks under bus																									
2. Crossing Arm																									
3. Headlights/Turn Signals/4-Ways																									
4. Crossview Mirrors/Side Mirrors																									
5. Windshield/Windshield Wipers																									
6. 8-Way Student Lights/Clearance Lights/School Bus Sign Label																									
B. Engine Compartment																									
1. Oil Level																									
2. Coolant Level																									
3. Power Steering Fluid/Belt/Gear/Box/Linkage/Hose																									
4. Water Pump Belt/Gear																									
5. Alternator Belt/Gear																									
6. Air Compressor (belt/gear) or Hydraulic Master Cylinder																									
7. Hoses and Wiring																									
8. Springs/Airbags & Shocks, U-bolts																									
9. Springs/Air Mounts (front and back)																									
10. Brake Hoses or Lines																									
11. *Brake Chamber, Slack Adjuster, Push-Rod* (Air Brake System)																									
12. Drum & Linings or Rotor & Pad																									
13. Tires (I,C,D)/Rims/Lugs/Seals, Stem																									
C. Walk Around and Underneath																									
1. Mirrors/Student Windows/Baggage Compartment/Emergency Exits Label																									
2. Clearance Lights/Reflectors/Reflector Tape																									

3. Frame/Exhaust/Drive Shaft/DEF																									
4. Rear Spring Mount/Springs/U-bolts																									
5. Shock absorber																									
6. Tires (I-C-D)/Rims/Lugs/Seals/Spacer/Valve Stem																									
7. Rear Brakes (Same parts as front)																									
8. Fuel Tank, Caps & Leak																									
9. Bus Letterings																									
10. Battery Compartment																									
11. Stop Arm (Bright Red Color, Lights)																									
D. Rear of Vehicle																									
1. Doors & Ties & Lift																									
2. Splash Guards, Strobe Light																									
3. Lights/Reflectors (L-R-4-TL-BL-C-S)/ABS																									
4. Exhaust Pipe																									
E. Bus Interior/Passenger Entry																									
1. Doors/Steps/Handrail/Step Light																									
2. Fire Extinguisher/Triangular Reflectors (Emergency Equipment)																									
3. Body Fluid Kit/First Aid Kit																									
4. Emergency Exits/Buzzers																									
5. Seats and Flooring																									
6. Driver Seat Belt /Seatbelt Cutter (sped)																									
7. Heater & Defroster/Driver Controls																									
8. Parking Brake/Service Brake/ABS – Check for leaks																									
9. Check all lighting with engine running																									
10. All gauges/Horn/Wipers/Mirrors/Windshield																									
11. Cameras/Radios/P.A. Systems																									

I certify that all items listed on this form were checked before placing the bus in service. All faulty or improperly functioning equipment that may affect the safety of the vehicle's operation or result in its mechanical breakdown was reported, in writing, to the proper authorities and appropriate repairs were made before students were allowed to board the bus.

Driver Name Print:_____ Driver Signature:_____ Date:_____